



EMPLOYER CHECKLIST

1. **Connect your youth employment strategy to your business strategy**

- Identify C-suite level leadership to champion your strategy.
- Build an internal management team to execute your strategy.
- Target youth employment to entry-level positions that are the right fit.

2. **Find the right partner to source youth talent**

- Identify potential sources of talent that are responsive and flexible in meeting your needs.
- Build customized youth employment pathways with preferred partners.

3. **Review your policies that pose barriers to youth hiring**

- Work with your internal management team and community partners to identify policies that restrict or prevent youth hiring.
- Screen and hire youth based on demonstrated skills and competencies.

4. **Prioritize soft skills development**

- Support onboarding youth into your workplace culture.
- Develop partnerships with nonprofits or others to support ongoing soft skills development and to provide mentorship and coaching.

5. **Measure and continuously improve your youth employment strategy**

- Identify metrics that accurately measure the value of youth employment to your enterprise.
- Develop, track, and communicate progress on key performance indicators with preferred partners.